



Welcomes You



June 30<sup>th</sup>, July 1st, July 2nd, 2023

## FOOD VENDOR APPLICATION FORM

Please complete the following application form. Applications are processed on a first come basis.

To ensure that your space is reserved, *a non-refundable security deposit of \$200.00* payable to **1000 Islands Family Ribfest** is to be submitted with your application and deducted from totals. A Contract and Invoice will follow.

Name of Vendor/Exhibitor/Company:

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Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Brief Description of Product/Service: \_\_\_\_\_

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Booth Size: (Circle) 10' wide x 10' deep    10' wide x 20' wide    20' wide x 20' deep  
30' wide x 10' deep    Other \_\_\_\_\_

Electrical: (Please Circle) 15 amps    30 amps    50 amps    Other \_\_\_\_\_

● Electricity is limited and approved applicants will be assigned space at the discretion of the vendor chair.

● Do you have an extra food storage supply truck as part of your set up? \_\_\_\_\_  
If so, all vehicles must remain inside the site until the end of Ribfest.

**Fees:** (plus H.S.T.) for 3 days Hydro and water is included

10' wide x 10' deep	\$850 + \$110.50 HST = \$960.50
10' wide x 20' deep	\$900 + \$117.00 HST = \$1017.00
20' wide x 20' deep	\$950 + \$123.50 HST = \$1073.50
30' wide x 10' deep	\$1050 + \$136.50 HST = \$1186.50

## Payment

To reserve a space, please submit a **non-refundable security deposit of \$200** payable to **1000 Islands Family Ribfest** by e-Transfer emailed to [\*\*pinedorr@hotmail.com\*\*](mailto:pinedorr@hotmail.com) (**Note Spelling**) Be sure to **include your company name in the comments section**. The remainder will be sent by e-Transfer when you receive your contract and invoice.

If paying by **certified** cheque, (payable to **1000 Islands Family Ribfest**), mail to **Joe Dorrington, 163 Pine Street, Gananoque, ON K7G 1C6**. Be sure to include the name of your company for our records. **All cheques must be certified. \* Let Mary know when you pay Joe.**

Email your application to Mary at [\*\*ganribfestvendors@gmail.com\*\*](mailto:ganribfestvendors@gmail.com). A contract and invoice will then be emailed back to you.

**Water Supply for Food Vendors:** Cold water will be supplied with a tap to hook up a hose. It is your responsibility to **bring a hose**. **Hot water** if required, is **your responsibility**.

## Food Service

- Waste water (grey water) - disposed of daily by the Ribfest Committee
- Grease removal - disposed of daily by the Ribfest Committee.
- Garbage removal - disposed of daily by the Ribfest Committee.

### *The following items are your responsibility:*

- Ensure your booth passes health inspection and meets all legal and municipal requirements for the **Health Inspector on Friday am. Submit Health form by May 15th.**
- A separate hand washing basin equipped with soap in a dispenser and paper towels must be provided.
- A properly installed two-compartment sink is required for the cleaning of utensils used in the preparation of food. (this is in addition to the hand wash sink)
- Cleaning and sanitizing supplies must be on hand at each unit.

- Mechanical refrigeration must be provided for the storage of perishables. Cold Food must be kept at temperatures below 4 degrees C. A thermometer must be available in each unit.
- Tightly covered garbage & refuse receptacles will be provided at each food outlet.

● **Proof of Insurance:** *Required upon signing of Contract. The Rotary Club of Gananoque, Lions Club of Gananoque and Town of Gananoque are to be named as additional insured.*

Rotary Club of Gananoque                      Lions Club of Gananoque  
 Box 516 Gananoque, ON K7G 2V1    660 Queen St. Gananoque, ON K7G 2B2

Town of Gananoque  
 30 King St., Box 100 Gananoque, ON K7G 2T6

● ***Please initial that you will email your Insurance form to Mary \_\_\_\_\_***

Please fill out the items requested and sign below to indicate that you understand and accept the terms stated above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please email the application to Mary: [ganribfestvendors@gmail.com](mailto:ganribfestvendors@gmail.com)

**Mary Golem Vendor Chair**  
 57-1 Place D'Armes  
 Kingston, ON K7K 6S3  
 613-484-3814

